

Considering the World Health Organization declared COVID-19 to be a pandemic on March 11, 2020;

Considering the current extraordinary circumstances linked to the COVID-19 pandemic and the directives provided by the public health authorities and the Government of Québec with regard notably to gatherings;

Considering the Order in Council authorizing Governing Boards to hold their meetings at a distance.

The Governing Board of Crestview adopted the following as a temporary procedure with regard to the conduct of its meetings:

1. The preamble is an integral part of this procedure;
2. The Zoom (or Teams) platform will be used for all Governing Board meetings;
3. For security and confidentiality purposes, the Principal's (or Center Director's) corporate account will be used for all Governing Board meetings;
4. The Governing Board will inform parents, members of the school staff as well as the community of the date and time of all its meetings and hereby mandates the Principal (or Center Director) to ensure the implementation of the foregoing according to the Internal Rules of Procedure, including a mention that all meetings will be held via Zoom (or Teams);
5. The Governing Board shall publish a copy of its agenda on the school's website at least two (2) days before the meeting with a notice indicating that the Zoom (or Teams) link will be provided to any member of the public wishing to attend a Governing Board meeting;
6. Any vote may be held by any electronic means (sent to the GB secretary via email)
7. The present procedure will take precedence over any section of the Internal Rules of Procedure that may contradict this procedure. All other sections of the Internal Rules of Procedure remain applicable.
8. This procedure may be amended according to the evolution of the situation and according to the directives given by the public health authorities and the Government of Québec.

Crestview Internal Rules of Procedure

Presently in our rules....add in yellow.

9.1 Regular Meeting

Meetings are held on the school premises. (Section 64, EA). If, however, it is not possible to hold the meeting on school premises, then meetings may be held via Video Conferencing (Zoom). The Board shall establish, by resolution, the day, time, and place of its regular meetings. A minimum of five (5) regular meetings will be held throughout the year. The duration of a regular meeting will be two (2) hours.

9.2 Extraordinary Circumstances for Meetings

Add the entire content on previous page into this section to include it in Crestview's Internal Rules.

Earlier this year....

The Minister of Justice and Attorney General of Quebec, Sonia LeBel, announced a new temporary measure to allow for remote meetings to be held by governing boards of elementary or high schools. This new measure is to ensure that meetings held remotely through technological means are considered valid and it will prevent procedural defects to be brought up as a result of the meetings being held remotely. The measure will remain in effect for the duration of the COVID-19 public health emergency.

A memo sent from the SWLSB was sent to all members stating that governing board meetings held via video conference are valid. Below is an excerpt of that memo:

"THAT any meeting, sitting or assembly that takes place in person, including that of a deliberate body, may be held using a means that enables all members to communicate with each other immediately; where the law provides that a sitting must be public, that sitting must be announced as soon as possible by any means that enables the public to know the content of the discussions between participants and the outcome of the deliberation of the members;

THAT, when a secret ballot is required, it may be held by any means of communication agreed on by all persons who are entitled to vote or, failing that, by any means enabling both that votes be gathered in a way that they may be verified afterwards and the preservation of the secret nature of the vote; "