



Crestview Elementary School
Minutes of the Governing Board
Wednesday, October 19, 2022

Present:

Kathryn Katsaros, Jennifer Klein, Hilary-Ann Mapp, Franco Pellicciotti, Isabella Ranieri, Paul Rozakis, Kelly Sauvé, Michelina Scala, Nathalie Seukpanya, Maria Soulis and Sabrina Iacovelli

Absent:

Gary Ersan and Laura Orzea

Principal: Irene Tsimiklis

Vice-Principal: Sonia Busnardo

Secretary: Effie Kontakos

1. Opening of the Meeting / Verification of Quorum: Franco Pellicciotti called the meeting to order at 7:10 pm. Quorum was verified and met. Sabrina Iacovelli is replacing the absent parent member.

2. Approval of Agenda Additions: No additions made.

CES-GB191022-01: Maria Soulis motioned for the Crestview Governing Board to approve the agenda, Kelly Sauvé seconded, unanimous. Motion carried

3. Approval of Minutes

3.1 Minutes of June 14, 2022: No amendments made.

CES-GB191022-02: Maria Soulis motioned for the Crestview Governing Board to approve the Minutes of June 14, 2022, Kelly Sauvé seconded, 3 in favour and 8 abstentions. Motion carried

3.2 Minutes of General Assembly September 14, 2022: No amendments made.

CES-GB191022-03: Kathryn Katsaros motioned for the Crestview Governing Board to adopt the Minutes of the General Assembly on September 14, 2022, Hilary-Ann Mapp seconded, 9 in favour and 2 abstentions. Motion carried

3.3 Minutes of September 14, 2022: No amendments made.

CES-GB191022-04: Kathryn Katsaros motioned for the Crestview Governing Board to approve the Minutes of September 14, 2022, Kelly Sauvé seconded, 10 in favour and 1 abstention. Motion carried

4. Business Arising:

4.1 Standing Resolutions 2022-2023: The Standing Resolutions for 2022-2023 were distributed to all the members. They were approved at the June governing board meeting.

5. New Business

5.1 Conflict of Interest Forms: The Conflict of Interest forms were distributed to the members and completed.

5.2 Internal Rules of Procedure: The Internal Rules of Procedure had been emailed to all the members for review prior to the meeting. No amendments were made. Amendments to the Internal Rules can be made throughout the school year, if necessary.

CES-GB191022-05: Michelina Scala motioned for the Crestview Governing Board to approve the Crestview Internal Rules of Procedure for 2022-2023, Maria Soulis seconded, unanimous. Motion carried



5.3 Remuneration of the Secretary: The remuneration of the secretary is determined by the governing board.

CES-GB191022-06: Maria Soulis motioned for the Crestview Governing Board to approve a remuneration of \$50 for the secretary per meeting for the Minutes, Kathryn Katsaros seconded, unanimous. Motion carried

5.4 After School Programs (Presentation): Presentation given by Sidney and Corey of **ag** Accompagner à Grandir. It is a multidisciplinary clinic offering services for children and families. They have developed some programs to help the school community at large. Would like to provide their services for an after school program at Crestview. They provide occupational therapy – use of meaningful activities to support children in developing what they need / want to do for mental and physical well-being. Provide therapy for minds, bodies, and behaviours that focus on function in the classroom. They work with families and teachers to foster the best life at home and at school. Their multidisciplinary team includes Occupational Therapists, teachers, Speech Language Pathologists, and Integration Aides. They offer:

Let's Play Together

- Ages: 5-10
- Group Size: up to 5 kids of similar age and level
- Price: \$60 per session (or package pricing)
- Social group to facilitate children's connection through various play and STEM activities. Activities include board games, science experiments, and other group activities depending on the interests of the group.

Homework Heroes

- Ages: Any
- Group Size: up to 5 kids of similar age and level
- Price: \$60 per session (or package pricing)
- Led by an Occupational Therapist and a Primary Teacher.
- Homework Heroes aims to motivate and engage the Children with unique techniques for:
 - learning autonomy
 - self-esteem
 - organization and planning skills
 - academic confidence

Other Services

- Music therapy groups led by music therapist to meet group goals:
 - increasing focus and attention
 - movement
 - improving communication skills
 - increasing confidence
- Special needs dental consultant
- Private OT evaluations and treatments

Parent Workshop – Sensory Processing

- Introduction to sensory systems
- sensory strategies for emotional regulation
- \$100 registration fee
- 4 weeks – 45-minute classes weekly
- Optional reading and assignments

Handwriting Club

- Ages: 5-10
- Group Size: up to 5 kids of similar age and level
- Price: \$60 per session (or package pricing)
- Using principles from Size Matters® & Handwriting Without Tears®
- Fun and creative activities to work on the following skills:
 - pencil grasp
 - tracing and shaping letters
 - writing on the line
 - letter formation and placement
 - writing clearly
 - posture

Hands & Crafts Club

- Ages: 5-10
- Group Size: up to 5 kids of similar age and level
- Price: \$60 per session (or package pricing)
- Creative and fun arts and crafts activities.
- Building capacities such as:
 - finger and hand strength
 - finger manipulation
 - bi-lateral coordination

Parent Workshop – Emotional Regulation

- Identifying emotions and energy levels
- Learning tools to support emotional regulation
- \$100 registration fee
- 4 weeks – 45-minute classes weekly
- Optional reading and assignments

Parent Workshop – Executive Function

- Strategies for organization and planning, learning and memory, emotional regulation, attention, and inhibition / impulse control.
- \$100 registration fee
- 4 weeks – 45-minute classes weekly
- Optional reading and assignments



CES-GB191022-07: Kathryn Katsaros motioned for the Crestview Governing Board to approve the after school program at Crestview with Accompagner à Grandir, Jennifer Klein seconded, unanimous. Motion carried

CES-GB191022-08: Hilary-Ann Mapp motioned for the Crestview Governing Board to approve mandating Irene Tsimiklis to look for additional after school programs for Crestview and send out a survey to determine the needs / interests of the school community, Nathalie Seukpanya seconded, unanimous. Motion carried

CES-GB191022-09: Maria Soulis motioned for the Crestview Governing Board to approve having Accompagner à Grandir provide a parent workshop at Crestview Elementary from the workshops presented, Jennifer Klein seconded, unanimous. Motion carried

5.5 Use of Gymnasium Agreement with Du Sablon: The Crestview Governing Board was asked to approve an agreement whereby Crestview Elementary would allow Du Sablon to use the gymnasium without cost in exchange for Du Sablon to offer their facilities to Crestview Elementary without cost. Du Sablon would have access to the gymnasium in the evening, would not use the school's equipment, and would provide their own cleaning service. Crestview would have access to the facilities at Du Sablon, which include the swimming pool, picnic area, and sensory rooms. Students would be able to swim in the pool, lifeguards would be at the pool, but no swimming instructors would be provided.

CES-GB191022-10: Michelina Scala motioned for the Crestview Governing Board to approve the use of Gymnasium Agreement with Du Sablon, Maria Soulis seconded, unanimous. Motion carried

6. Field Trips: None.

7. Question Period: None.

8. Reports

8.1 Principal's Report:

School Updates

- Mainstream: Kindergarten, Grade 1, Grade 2, Grade 3, Grade 4, Grade 4/5, Grade 5, and Grade 6 (2 classes).
- Specialized Classes: Special Education – EIC, Cycle one (3 classes), Cycle two / three, Cycle three, and CASP Program, Low Ratio – LR1, LR2, LR3, and LR4, and Language Class – Cycle one.

Schedule for Student Communications 2022-2023

	<i>Type of Report</i>	<i>Marks to be completed and submitted by:</i>	<i>Report Cards distributed by:</i>	<i>Parent/Teacher Interviews Curriculum Night</i>
First Communication	Progress Report	October 7, 2022	October 11, 2022	August 29, 2022 Curriculum night
Term 1 August 31- November 10	A formal report issued at the end of term	November 21 Report cards due at office	November 23 Report cards go out to parents	Parent Teacher Night IEP meetings November 24, 2022 November 25, 2022
Term 2 November 11- February 10	A formal report issued at the end of term:	February 20 Report cards due at office	February 24 Report cards go out to parents	March 31, 2023 Portfolio Night/or Interviews Review of IEPS
Term 3 February 11- June 23	A formal report issued at the end of term:	June 20th Report cards due at office	June 23- July 4 Report cards go out to parents	



Pedagogy

- Grant: French and English programs in Specialized Classes
- Benchmarks in ELA, Math, and French - measurable goals
- CASP Program - Evaluation
- After School Programs- French, Math, tutoring, etc.
- Evaluation Plans- Curriculum Night

Crestview at a Glance

- Movie Night
- Celebrated end of summer with ice cream truck
- Terry Fox Run
- Truth and Reconciliation Day
- Assembly – Being a Good Citizen
- Participation in mini sports leagues
- Will have a Student Council in November

8.2 Day Care Report: Report given by Maria Soulis and distributed to the members.

- Registrations: 58 students are registered in our daycare services. 42 regular users and 16 sporadic users.
- November 3 is pre-audit.
- Changes in Fees – Regular users' fees increased from \$8.55/day to \$8.95/day.
– PED day fees decreased from \$16.55/pd to \$15.30/pd.
- Late fees had decreased from \$1.00 per minute to \$0.80 per minute but returned to \$1.00 per minute.
- Regular users are now considered as any students that attend daycare every week from 1 to 5 days, if they attend at least two of the three periods.
- To-date we had 3 Ped days in which we were open for two of them.
- We will be using Enfants et Compagnie for the workshops.
- On September 23, the workshop was Kidchef Cooking: Funfetti Cupcakes.
- On October 14, the workshop was Kidchef Cooking: Pasta Making with Pasta Machine.
- The workshop on October 3 was cancelled. The daycare parents were asked if it was possible, for security and safety reasons, not to have a PED day on that day as it was used as a polling station for provincial elections. The parents were also given a choice, that if they had no alternative but to send their children in, they should contact me, and I would accommodate them. No one needed the daycare services on that day; therefore, we did not open.

8.3 Parents' Committee Delegate: Report submitted by Laura Orzea.

- No content to report from the Parents' Committee – it was an introduction to various roles and responsibilities.
- A meeting will occur on October 20 to finalize nominations.

8.4 Home and School: Report given by Nathalie Seukpanya.

- The Home & School received a \$500 donation from the Hellenic Woman's Federation of Laval Electra on September 17. The donation was to support the students with autism.
- The Home & School has removed Sagoto so no more fees are paid to them increasing profits.
- Had pizza days 5 times and ice cream 2 times and to date have raised \$900 and \$200 respectively.
- Planning the Halloween Dance on Friday, October 28. Will have fun stations and activities along with the music.
- In the process of creating a giant outdoor core board.



8.5 Chairperson's report: Nothing to report.

8.6 Treasurer's Report: Report given by Isabella Ranieri.

- No expenses to date.

9. Varia: None.

10. Correspondence: None.

11. Dates of Next Meetings: The dates of meeting were selected and scheduled for November 17, December 14, January 19, February 15, March 16, April 19, May 18, and June 14, at 7pm.

CES-GB191022-11: Kelly Sauvé motioned for the Crestview Governing Board to approve the dates for the governing board meetings - November 17, December 14, January 19, February 15, March 16, April 19, May 18, and June 14 – at 7pm, Maria Soulis seconded, unanimous. Motion carried

12. Adjournment: The meeting was adjourned at 8:38 pm.

CES-GB191022-12: Maria Soulis motioned for the Crestview Governing Board to adjourn the meeting at 8:38 pm, Kelly Sauvé seconded, unanimous. Motion carried

Franco Pelliciotti
Chairperson

Irene Tsimiklis
Principal

Effie Kontakos

Effie Kontakos
Secretary