



Crestview Elementary Governing Board Minutes Wednesday, May 29, 2019

Present: Joanna Donas, Mike Kromidakis, Demetra Papazafiroopoulos, Franco Pellicciotti, Deborah Petoselli, Bessy Psychoyas, Beenish Raza, Chantal Theoret, Sandra Zechmeister
Secretary: Effie Kontakos (non-voting)
Interim Principal: Irene Tsimiklis Vice-Principal: Jessica Savard

Regrets: Maria Soulis, Substitute: Melissa Parente (Teacher)

1.0 Call to Order: The meeting began at 7:10 pm after verification of quorum. Meeting of May 23rd rescheduled due to lack of quorum of parents.

2.0 Adoption of Agenda: There was an addition 8.5 Governing Board Substitutes and 8.6 School Calendar.

CES-GB290519-01: Sandra Zechmeister motioned to approve the agenda with the addition, Deborah Petoselli seconded, unanimous. Motion carried

3.0 Approval of Minutes from May 1, 2019: Typo to be corrected in 6.1.

CES-GB290519-02 Chantal Theoret motioned to approve the Minutes of May 1st, 2019, Mike Kromidakis seconded, 6 in favour and 3 abstentions. Motion carried

4.0 Business arising from the Minutes: None.

5.0 E-votes: None.

6.0 Reports:

6.1 Principal:

- **School Supplies 2019-2020:** The school board has created a bank of supplies that teachers can request parents to buy. Teachers have selected supplies from the approved bank of school supplies.
- **Material Resources:** Principal met with new Director of Resources, Michel DuFour, to discuss solutions for lack of space at Crestview. Possible solutions are:
 - Library to be downstairs and classroom to be relocated in the previous library location.
 - The multipurpose room will be divided to make 2 offices and a soundproof wall will be built to divide the new classroom, replacing the library, beside it.
 - Installing hooks, benches and shelving units instead of lockers for the early cycle students, to alleviate congestion with chairs.
 - Finding a location for additional parking, near drop off area.
- **Fun Day:** On June 17th, during the day, we will have a fun day with activities planned by teachers. Theme will be "Around the World". Parents will be invited to join in the festivities.
- **School Schedule:** The Director General, Gaëlle Absolonne, has asked us to provide two schedules for the school year 2019-2020. One that includes the two 20-minute recesses and one that remains the same as for the school year 2018-2019. The Minister of Education, Jean-François Roberge, will give us clear directives on June 5th, whether the two recesses will be established for the school year 2019-2020 or for the following year. A possibility that school start time and finish time could be affected.



- **School Wide Activities:**
 - A committee of teachers planned Reading week – May 27-31. Activities planned to promote literacy and love of reading such as daily riddles to solve, story time activity, students reading daily, read my shirt day, and flashlight and book reading in the gym.
 - The Physical Education teachers are organizing a soccer baseball game – students vs teachers.
 - Caught you being good tickets.
- **Student Council:** Student Council up and running. Students (on the council) are out at lunch providing scooters and other activities to interact with other students and promote positive and fun play.
- **Press Conference:** Crestview was invited to attend the press conference at Laval Junior Academy on May 27th to discuss the Assista Dog program. Ms Mickey, Hope and Ms Tsimiklis attended the event. Ms Tsimiklis spoke about the benefits of having a service dog at school. An interview was done at school with Ms Mickey and a student that was featured on Global News and CTV News. Today CBC Radio invited Ms Mickey, Hope and the student to go to their studio to conduct an interview.
- **Kindergarten Orientation:** Kindergarten Orientation was held on May 24th at 10 am. Many thanks to Ms Demetra and Ms Savard and all who contributed to making it phenomenal. Students spent a period with their new teacher and the parents were given an overview of the school, given the opportunity to ask questions about Crestview.
- **School Agenda Contest:** The winners of the School Agenda Contest are Aurora and Alia. Their artwork will be the cover of the agendas.



- **Standing Resolutions:** The recent dress down day was approved by the Governing Board via the standing resolutions for fundraisers and events.
- **Gymnasium:** The lines on the gym floor have been repainted. It's covered by the guarantee.

6.2 Parents' Committee Delegate:

- A presentation was given regarding Communicate – the new one-way mass notification system. It allows for emails and text to be sent out in minutes. It allows SWLSB to target a specific audience. It does not allow SMS text communication. (978338).
- The PC Minutes are posted on the SWLSB website.
- More funds are coming through dedicated and protected measures for the 2019-2020 school year. Some new measures and some have been regrouped that hopefully will allow for more flexibility.
- In April the administrative assignments were established for the next school year. Have three vacancies and the goal is that they will be filled by June.



- The PC approved a resolution to support EPCA to change its status of Observer to Supporter as part of the group APPELE. APPELE is an alliance to promote the continued existence of English school boards governed by school board commissioners democratically elected by the English-speaking community at large.
- The next Parents' Committee meeting is on Thursday, June 6th, 2019.

6.3 Day Care Representative: No report.

6.4 PPO:

- Popcorn Day raised \$250 and the next Popcorn Day is May 31. Popcorn will be sold for \$1.
- The "End of Year Dance" is on June 7th. Cost is \$10 for the first child and \$5 per additional sibling for entry, 2 slices of pizza and juice box / water.
- Subway went well and the next Subway day is June 12th.
- Contacted La Diperie to offer ice cream / frozen yoghurt to students. Details will follow.
- Epicure fundraiser not so successful and considering fundraisers such as Spaghetti Night and Comedy Night for next school year. Lack of volunteers is an issue when trying to organize fundraisers.
- Spoke with Kevin Doyle to consider selling a Christmas book Santa's Little Helper as a possible fundraiser.
- Money has still not been sent in from some parents for the chocolate fundraiser.

6.5 Treasurer: Governing Board has \$518. The stipend for the secretary is \$50. With the expense of three meetings (\$150), the balance is \$368. The balance of \$368 will be donated to the Help Me Fund at Crestview.

CES-GB290519-03 Deborah Petoselli motioned to approve a \$50 stipend for the secretary per meeting, Beenish Raza seconded, unanimous. Motion carried

CES-GB290519-04 Sandra Zechmeister motioned to allocate \$368 to the Help Me Fund, Chantal Theoret seconded, unanimous. Motion carried

6.6 Chairperson: No report.

7.0 Question Period: Question asked regarding the food caterer for Crestview next school year. It will be Miranda and they will have their employee distributing the food to our students.

8.0 New Business:

8.1 Parent Workshop: Low registrations for the parent workshop. Workshop will be postponed and a possibility of having it on Curriculum Night.

8.2 Supply Lists: The supply lists for the 2019-2020 school year were distributed to members and reviewed.

CES-GB290519-05 Sandra Zechmeister motioned to approve all the 2019-2020 Crestview supply lists presented, Chantal Theoret seconded, unanimous. Motion carried



8.3 Educational Project: The Educational Project was reviewed. Minor amendments were made.

- No. of students with IEPs (Individualized Education Plans) chart added.
- Bullying chart added.
- Added more objectives.
- Charts added to the school objectives.

CES-GB290519-06: Chantal Theoret motioned to accept the Crestview Educational Project presented, Deborah Petoselli seconded, unanimous. Motion carried

8.4 School Budget 2019-2020: The Crestview School Budget for 2019-2020 was reviewed.

RESOLUTION FOR THE ADOPTION OF THE SCHOOL BUDGET BY THE GOVERNING BOARD

WHEREAS, in accordance with Section 95 of the Education Act, the governing board is responsible for adopting the school's annual budget as proposed by the principal;

WHEREAS, in accordance with Section 96.24 of the Education Act, the school budget must maintain a balance between expenditures, on the one hand, and the financial resources allocated to the school by the school board and the school's own revenues, on the other;

Deborah Petoselli MOVED THAT, in accordance with the 2019-2020 Budget Parameters, the Governing Board of Crestview Elementary, adopt the school budget for the 2019-2020 school year, as presented by the school Principal, which forecasts revenues of \$89, 660.50 and expenditures of \$89, 660.50

AND THAT the budget be submitted to the Sir Wilfrid Laurier School Board for final approval, seconded by **Sandra Zechmeister**. Unanimous. Motion carried.

CES-GB290519-07

8.5 Governing Board Substitutes: A suggestion was made to have Substitute Parent Governing Board members. It would help prevent cancellation of meetings due to lack of quorum. These parent members would be elected at the Annual General Assembly. The Internal Rules of Procedures could be amended to include this.

8.6 School Calendar: The Crestview school calendar for 2019-2020 was reviewed.

- August 29, 2019 - Meet the Teachers / Annual General Assembly.
- November 28, 2019 Parent / Teacher Night and March 26, 2020 Portfolio Night.
- Floating PED days – Nov. 1, Dec. 9, Feb. 17, May 6, and June 11.

CES-GB290519-08: Sandra Zechmeister motioned to approve the Crestview School Calendar for the 2019-2020, School year, Chantal Theoret seconded, 7 in favour and 1 abstention. Motion carried

9.0 Fundraisers and Activities: Wear Gray for May on May 31.

CES-GB290519-09: Sandra Zechmeister motioned to approve the Wear Gray for May fundraiser on May 31, and students can bring in donations and all monies raised will go to brain cancer research, Deborah Petoselli seconded, unanimous. Motion carried



10.0 Field Trips: Mr. Nick would like to take his class to Sablon for a BBQ on June 18th. They will walk to Sablon. There will be 3 teachers / supervisors for the 7 students. Parents will be invited to participate and attend.

CES-GB290519-10: Deborah Petoselli motioned to approve the BBQ at Sablon for Mr. Nick's class on June 18th, Bessy Psichoyas seconded, unanimous. Motion carried

11.0 Next Meeting: The next meeting will be held on Monday, June 10, 2019 at 7pm.

CES-GB290519-11: Demetra Papazafiroopoulos motioned to schedule the next meeting for Monday, June 10th, Deborah Petoselli seconded, unanimous. Motion carried

12.0 Adjournment: The meeting was adjourned at 9:00 pm.

CES-GB290519-12: Joanne Donas motioned to adjourn the meeting, Chantal Theoret seconded, unanimous. Motion carried

SIGNED AT LAVAL, QUEBEC, this _____ day of _____ 2019

Franco Pellicciotti
Chairperson

Irene Tsimiklis
Interim Principal