



Crestview Elementary School

750 Devonshire, Laval, QC, H7W 4C7

**GOVERNING BOARD MEETING
Thursday, November 30 2017**

In attendance:

Principal:

Aimee-Elizabeth Parsons

Chairperson:

Chantal Theoret

Secretary:

Sandie Szaniszlo (absent)

Parent members:

Valentina Basilicata, Franco Pellicciotti, Stella Talianakis, Trifon Papadopoulos
(alternate)

Teacher members:

Joanna Donas, Demetra Papazafiroopoulos, Deborah Petoselli, Sandra Zechmeister

Support staff:

Laurie Mitchell, Maria Soulis

Guests:

n/a

In absentia:

Tony Beliotis, Mike Kromidakis

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1. **CALL TO ORDER**

The Principal established quorum and called the meeting to order at 7:15 p.m.



2. **ADDITIONS TO/ADOPTION OF AGENDA**

CES/GB-171130-001 It was motioned by Sandra Zechmeister, seconded by Laurie Mitchell that the Crestview Elementary Governing Board hereby adopts the agenda with the following additions:

9.3 Assista

9.4 Autism Speaks

10.1 Ottawa

10.2 Quebec

UNANIMOUS

3. **APPROVAL OF MINUTES**

October 19, 2017

Corrections required:

- Bell rings at 8:55
- 6.2 Chairperson, SEAC

CES/GB-171130-002 It was motioned by Maria Soulis, seconded by Trifon Papadopoulos that the Crestview Elementary Governing Board hereby accept the minutes of the meetings held on October 19, 2017 with the noted corrections.

Voting for: 10 Voting against: 0 Abstaining: 1 **CARRIED**

4. **Business arising from the Minutes**

4.1 Greek Classes

Survey was sent. We had 8 families respond yes, 5 in cycle I. Parent was satisfied with the survey.

5. **E-Votes**

5.1 Wonder

CES/GB-171130-003 It was motioned by Laurie Mitchell, seconded by Valentina Basilicata that cycle II and III attend the movie wonder on December 8th, 2017 at a cost of \$15 a student.

Voting for: 10 Voting against: 0 Abstaining: 1 **CARRIED**



6. REPORTS

6.1 Principal Report

Halloween was most enjoyable this year as our cycle three students held activities in the gym. The students developed games that were played by visiting students.



Remembrance Day

We could not have been more proud of our students who were super respectful and attentive at our Remembrance Day assembly. Our special guests this year were veteran Paul Bergevin, retired army fire fighter. After our ceremony, Cadet Marcotte from the Navel forces gave a presentation to cycle II and III including a small reader's theatre with students. We also welcomed Cadet Marlin, a former Crestview students, who visited our younger students.



Best wishes for the holidays!

6.2 Parent Committee Delegate

n/a



6.3 Day Care Rep

PED DAY.

We had three ped days. One was on Monday, October 30th, 2017, one on Friday, November 10th, 2017 and the last one on Friday, November 24th, 2017. The workshops were given by Enfants & Compagnie. The first workshop was Cooking: Pizza, the second was Cooking: Stuffed Pasta Shells and the third was Dance: Zumba. The students had a great time with all three workshops.

We have another ped day coming up, just before our holiday break, on Friday, December 1st, 2017. This is also given by Enfants & Compagnie. This workshop is Arts/Crafts: T-Shirt/Tote Bag Decorating.

RULES AND REGULATIONS.

I would like to pass a motion for an addition to MELS DAYCARE: CRESTVIEW ELEMENTARY. PARENT INFORMATION PAMPHLET under the heading Hours of Operation. At the end I would like to add "On your third late pick up, daycare services will be suspended for five days."

I would also like to state that there is a letter that is sent home with the registration form that explains that the deadlines for the ped days should be respected. With this said, I would also like to motion that the last sentence in the second paragraph of this letter should also be included in the MELS DAYCARE: CRESTVIEW ELEMENTARY. PARENT INFORMATION PAMPHLET in the end of the second to last sentence under the headline Pedagogical Days.



The daycare staff and I would like to wish you and your families a wonderful holiday season, and health and prosperity in the New Year.

6.4 P.P.O. Rep

- Catalogue Fundraiser - Lamontagne:
 - Went very well this year. Fast delivery of products. Little involvement of PPO members for this type of Fundraiser. We made more this year than last year.
 - We will be keeping this fundraiser going forward.
- School pictures were taken by Green Apple. We were happy when them and Dalia will contact them to get dates for next year



- Halloween dance was held on Oct. 27, 2017
 - 107 tickets sold – good turnout
 - There were some disciplinary “issues” that occurred at the dance
- Parent/Teach Night was on Nov 22. PPO organized bake sale and coffee sale. Everything for 1\$.
 - Went very well
- School Santa Pictures
 - Decision was to have the pictures taken on Dec 11 starting at 9:00am
 - 2 PPO members will be present all day
- Next Dance was postponed to Jan 19
- Since we will be reducing the number of dances, more fundraisers will/might need to be planned. Some ideas:
 - Pizza Day
 - TCBY
 - Popcorn
 - Etc.
 - PPO approved a gift card for former Chairperson: Sarah

6.5 SEAC

The November meeting was held Tuesday, November 21, 2017.

Sylvia Patella reported there were several “ententes” approved between our board and special needs schools on the island of Montreal. Those students will be transported to and from the various schools for the 2018-2019 school year. She also mentioned a new process for assistive technology is in place, whereby a student and his/her family will have the choice to refuse assistive technology, such as laptops. The technology will then go to the next student on the list in the case of a refusal. According to the board, there were several instances where students refused to use the assistive technology in the classroom (for various reasons including feeling embarrassed, intimidated, etc.) but accepted the device anyway. They are hoping they can get laptops, tablets, etc. to students who really want it/need it this way since budgets are limited.

The first SEAC conference will be held at the board the evening of February 20, 2018 at 7p.m. The topic is anxiety. The speaker is yet to be determined.

There will be no meeting in December.

6.6 Chairperson

n/a



7. **QUESTION PERIOD**

one

8. **NEW BUSINESS**

8.1 Caterer (Survey)

Valentina Basilicata presented the survey, modifications requested to #4 and #5.

CES/GB-171130-004 It was motioned by Sandra Zechmeister, seconded by Trifon Papadopoulos that a paper survey be sent out to parents, in January, to obtain feedback on the satisfaction level of our current caterer.

UNANIMOUS

8.2 Rental

CES/GB-171130-005 It was motioned by Deborah Petoselli, seconded by Maria Soulis to rent Crestview on January 1st for a pot luck supper at a cost of \$200 + taxes Michelle Dagenais.

UNANIMOUS

8.3 Deeds of Establishments

The line – Pre-K 4 year old E.I.C. is not accurate for the 2017-2018 school year.

8.4 Daycare Rules of Conduct

CES/GB-171130-006 It was motioned by Deborah Petoselli, seconded Sandra Zechmeister that the following statement be added to the MELS Daycare: Crestview Elementary Parent Information pamphlet:

“On your third late pick up, daycare services will be suspended for five days.”

Discussion: It was suggested that a warning letter be given to parents on the second late.

CES/GB-171130-007 It was motioned by Trifon Papadopoulos, seconded by Deborah Petoselli the the following statement be added to the MELS Daycare: Crestview Elementary Parent Information pamphlet:

“Deadlines for the PED days must be respected.”

8.5 Budget

Ms. Parsons reviewed the budget.



8.6 Measure Monies

CES/GB-171130-008 It was motioned by Franco Pellicciotti, seconded by Maria Soulis to approve the money for a literacy coach for Cycle I and struggling readers.
UNANIMOUS

8.7 Standards and Procedures of Evaluation

Ms. Parsons presented Standards and Procedures of Evaluation. Discussion followed regarding rating scale and class averages.

9. **FUNDRAISERS AND ACTIVITIES**

9.1 Planetarium Visit -information

Will be coming to our school in February.
\$1500 paid by school
\$1500 paid by PPO

9.2 Writers' Workshops- information

Culture à l'école grant was accepted. There will be two groups, group 1 consisting of grades 1, 2, 3 and group 2 consisting of grades 4, 5 and 6. Information presented February 14th and 15th.

9.3 Assista

CES/GB-171130-009 It was motioned by Maria Soulis, seconded by Joanna Donas for Crestview to work towards acquiring an Assista dog.

UNANIMOUS

10. **FIELD TRIPS**

Autism Speaks Walk 2017 raised \$12 519 and was the top fundraiser.

10.1

CES/GB-171130-010 It was motioned by Deborah Petoselli, seconded by Maria Soulis that the Ottawa field trip take place on May 24th at a cost of \$120 per grade 6 student.

UNANIMOUS



10.2

CES/GB-171130-011 It was motioned by Deborah Petoselli, seconded by Maria Soulis the Quebec City field trip take place from May 31st to June 1st at a cost of \$246 per grade 5 student.

UNANIMOUS

11. DATE OF NEXT MEETING

Next meeting is Thursday, January 25th at 7:00 p.m.

12. ADJOURNMENT

CES/GB-171130-012 It was motioned by Sandra Zechmeister, seconded by Franco Pellicciotti, that the meeting adjourns; time 8:50 p.m.

SIGNED AT LAVAL, QUEBEC, this 22 day of February 2018

Chantal Theoret, Chairperson

Aimee-Elizabeth Parsons, Principal