



**Crestview Elementary School
Minutes of the General Assembly of Parents
Wednesday, September 8, 2021**

Attendance:

Gary Ersan	Valerie Francois	Sharon Harrisson	Mike Kromidakis
Maria Moshopoulos	Laura Orzea	Bessy Psichoyos (by proxy)	Isabella Ranieri
Chantal Theoret			

Guests:

Principal: Irene Tsimiklis **Vice-Principal:** Sonia Busnardo **Secretary:** Effie Kontakos

SWLSB: Susan O'Keefe (Scrutineer for elections)

1. Opening of the Meeting: Irene Tsimiklis welcomed the parents. The General Assembly of Parents commenced at 7:17pm via Zoom Video Conference.

2. Naming of the Secretary: Chantal Theoret nominated Effie Kontakos to be the recording secretary for the Crestview General Assembly, Gary Ersan seconded, unanimous. The nomination was accepted. Effie Kontakos was acclaimed as the Recording Secretary for the assembly.

3. Approval of the Agenda: There was an addition to the agenda – 4. Introductions. To give everyone an opportunity to introduce themselves.

Chantal Theoret motioned to approve the agenda with the addition, Mike Kromidakis seconded, unanimous. Motion carried.

4. Introductions: Irene Tsimiklis and Sonia Busnardo introduced themselves to the parents. The parents attending had the opportunity to introduce themselves and talk a bit about themselves.

5. Online Voting AGA: Susan O'Keefe was attending the assembly to serve as Scrutineer for the election process.

6. Minutes of General Assembly of Parents 2020-2021: The Minutes from the General Assembly of Parents was presented. There was no motion made to approve the Minutes since they had been approved by the Crestview Governing Board members in the September meeting.

7. Governing Board & SWLSB's Parents' Committee

7.1 Roles & Functions of the Governing Board & Parents' Committee: Irene Tsimiklis gave a presentation on the roles and functions of both the Governing Board and the Parents' Committee. The following points are highlights from the presentation.

- The governing board is a decision-making body in each school that works in close collaboration with the school principal in determining a school's direction.
- It's composed of parents and staff members with specific functions and powers as provided by law.
- Governing board meetings are public, usually held at the school, with a minimum of 5 meetings a year as per the Education Act. They may be held via a technological tool such as Zoom Video Conferencing.
- Every decision of the Governing Board must be made in the best interests of ALL STUDENTS.
- GB members must be: **interested** in the school & in education in general; prepared to work **cooperatively**



as a group and with the principal; prepared to deal with **common school issues and not personal ones**; and prepared to regularly **attend meetings and to participate in discussions** in order to make informed decisions.

- The SWLSB's Parents' Committee is composed of 1 representative from each school's governing board and 1 representative of the advisory committee on services for handicapped students and students with social maladjustments or learning disabilities.
- The Parents' Committee ensures communication between their GB and the parents' Committee.
- The Parents' Committee promotes parents' participation in the activities of the school board; designates parents who shall take part in various committees established by the school board; is consulted by the school board on certain policies and by-laws, on the school calendar, on the Commitment-to-Success Plan (CTSP) and more; approximately 8-9 regular meetings per year; additional special meetings may be necessary.

7.2 Presentation of the Annual Governing Board Report: The Annual Report for 2020-2021 was presented by Chantal Theoret.

7.3 Word from the current Parents' Committee Delegate: Laura Orzea spoke to the assembly about the Parents' Committee. Meetings are held once a month, on the first Thursday of every month, beginning in October.

7.4 Current Members of the Crestview Governing Board: The Governing Board parent representatives returning are Mike Kromidakis, Laura Orzea and Chantal Theoret to complete the second year of their 2-year terms.

7.5 Precisions Regarding Available Seats & Mandates: There are 3 terms open for election - 3 two-year terms (Parent Representatives), and 1 one-year term (Substitute Parent Representative). In total there are 12 members (6 parents, 6 staff). Term is 2 years for parents and 1 year for all other members. A Substitute Parent Representative is elected annually. Half the parent members are elected on an annual basis.

7.6 Explanations Regarding the Election Procedures: If there are more than 3 parents who want to be members on the governing board, elections will be held. Susan O'Keefe will be the scrutineer of the voting process. If there are only three parents interested, the parents will be acclaimed.

7.6.1 Nominations Received Ahead of Time: Gary Ersan, Franco Pellicciotti and Bessy Psychoyos registered their interest to be elected onto the Crestview Governing Board. Franco Pellicciotti did not attend and efforts were made to contact him.

7.6.2 Additional Nominations (if any): Valerie Francois stated she would like to be on the governing board.

7.6.3 Candidates Present Themselves: Candidates were given the opportunity to speak and ask questions.

7.7 Election of the Parent Representatives on the Governing Board: Gary Ersan, Valerie Francois and Bessy Psychoyos (by proxy) nominated themselves for a 2-year term.

Chantal Theoret motioned to nominate Gary Ersan, Valerie Francois and Bessy Psychoyos for a 2-year term on the Crestview Governing Board (2021-22 & 2022-23) as Parent Representatives, Mike Kromidakis seconded, unanimous. Motion carried.

Gary Ersan, Valerie Francois and Bessy Psychoyos were acclaimed as Parent Representatives for 2021-22 & 2022-23, each for a 2-year term.



7.8 Election of the Substitute Parent Representative on the Governing Board: Isabella Ranieri expressed her interest to be a Substitute Representative.

Chantal Theoret motioned to nominate Isabella Ranieri for a 1-year term on the Crestview Governing Board (2021-22) as a Substitute Parent Representative, Mike Kromidakis seconded, unanimous. Motion carried.

Isabella Ranieri was acclaimed as Substitute Parent Representative for a 1-year term for 2021-2022.

7.9 Election of the Parents' Committee Delegate: Out of the 6 parent representatives, one person needs to be elected as the Delegate for the Parents' Committee at the General Assembly of Parents by the parent population.

Chantal Theoret motioned to nominate Laura Orzea as the Parents' Committee Delegate, Gary Ersan seconded, unanimous. Motion carried.

Laura Orzea was acclaimed as Parents' Committee Delegate for 2021-2022. (Nomination was accepted).

7.10 Election of the Alternate Parents' Committee Delegate:

Chantal Theoret motioned to nominate Mike Kromidakis as the Alternate Parents' Committee Delegate, Gary Ersan seconded, unanimous. Motion carried.

Mike Kromidakis was acclaimed as Alternate Parents' Committee Delegate for 2021-2022. (Nomination was accepted).

8. Parent Participation Organization (PPO):

8.1 Roles and Functions of the PPO: The following points are highlights from the presentation.

- The purpose of the PPO is to encourage the collaboration of parents in developing the school's educational project and their participation in the child's educational success.
- Conditional to the approval of the Governing Board, the PPO may organize fundraising activities.

8.2 Decision Regarding the Formation of PPO or Home and School Association: A Home & School Association has the mandate to fundraise for the school (upon approval by the Crestview Governing Board). Just like a PPO. However, a Home & School Association can allocate the funds raised to create their own budget, as per the approval of their members. Last year, the committee has a successful year despite the year filled with challenges. They fundraised via Comedy Night, Popcorn and La Diperie days, Pizza Kits and Chocolate. The funds raised were allocated to activities for students, events and additional educational materials and equipment. The Graduation Committee, a sub-committee of the Home & School, also fundraised for the graduating students. When a date is selected for the first Home & School meeting, the parent community will be notified by email.

Gary Ersan motioned to continue with a Home and School Association at Crestview Elementary School for 2021-2022, Chantal Theoret seconded, unanimous. Motion carried.

9. First Crestview Governing Board Meeting: Tuesday, September 21st, 2020 at 7pm via Zoom Video Conferencing.

10. Adjournment: The meeting was adjourned at 8:20 pm by consensus.

Notes prepared and submitted by Effie Kontakos.